

MINUTES – UCN BUILDING REOPENING SUB-COMMITTEE MEETING

June 14, 2020 – Noon via ZOOM

Attending: Peter Blain, Brian Bunzel, Leigh Hoftiezer, Janet Jensen, Dean Johnson, Rev. Tony Larsen, Dan Lusk, Brian Monroe, Pat Mumm-Lovely, Jackee Orozco, Jean Woodmansee

Leigh welcomed the Reopening Sub-Committee (RSC). After check-in Dean read opening words.

The minutes of the June 8 meeting were approved as presented.

Brian Monroe reported that the Leadership Board approved a July 1 reopening for committees and renters, and a start-up budget for the RSC of \$1,500. More may be needed as the church opens up.

Preparations for Opening Up: Brian B and Dan set up the tables and chairs in Fellowship Hall (FH) and the Clara Barton room (CB), and marked the floor for table locations. The entry table is set up, and cleaning supplies are ready. The temperature device is in the mail. There are six free masks in the outside bin; Brian B will supply more as needed. Brian is authorized to buy 5 more card tables for CB at \$30/each. "Step & Pulls" are installed and signs are up. Brian B bought 2 air cleaners for FH -- one to cover 400 sq. ft, and one 300 sq. ft. There are 1300 sq. ft. in FH, so the two air cleaners together can clean it in one hour. They sound like fans, and will be used only when it's too hot or too cold outside to open the windows. With windows open in CB and FH there can be good cross-ventilation for exiting "polluted air." Note: If a group sees Lyn enter the kitchen, understand that she has an office administrator privilege to do so. Otherwise, the kitchen is off limits. Lyn will be asked to order pens which can be cleaned after each meeting. Brian B has spent \$545 so far on 2 air cleaners, supplies and tables. Leigh is lending 3 additional air cleaners – one for Clara B and 2 smaller ones for bathrooms.

A practice run-through will take place on Thursday, June 18th (Brian B, Dan, Lyn). If possible, have info about the enter/exit smart phone app & the thermometer at the desk by then. Also, have available paper questionnaires about one's temperature, any recent exposure to Covid-19, etc.

Al-Anon plans to start on July 7; Art Oasis on July 2. Brian B and Dan plan to be at church for these first meetings to observe.

When it happens, driveway repaving by Poblocki Paving will disrupt meetings for one whole week. Poblocki will contact Brian B and Lyn to let them know when they are ready.

Dean and Jackee noted that offices they visited recently provided each person a sheet with questions like, "Have you been exposed to Covid-19? Out of the country recently? Are you nauseated?" etc. Pat mentioned there is an app that can be used with smart phones for entering & exiting a building that asks such questions. The phone scans a "scramble" and takes

information, allowing one to enter &/or exit. It would allow people to enter the church faster, and would save on paperwork. Pat will inquire about the app. (It might be available, or maybe not.). One drawback is -- not everyone has a smart phone. As a back-up, provide hard copy questions for check-in. Dan will devise a questionnaire and email it to the RSC for review.

The host table at the lower entrance will be moved closer to FH to allow more people to enter the building at one time.

Pat shared a TV segment she saw that showed how some hotels are using germicidal ultra-violet light lamps to disinfect the air, and kill 99.9% of pathogens. A lamp that covers 645 sq. ft. is \$300. It stands 20 inches high, is portable, and easy to install. Some have an auto-shut off when movement is detected to prevent someone being in the room while it works. Only a trained operator should handle a lamp because UV light can penetrate human skin. Using a UV lamp instead of cleaning surfaces by hand after meetings could save time and money. A few concerns were raised: Would the lamps clean hidden surfaces such as chair seats under a table? What is the science behind the technology? Will it kill Covid-19? Pete suggests further research before considering ordering them. Dean will research it further. Pete will forward an article about the lamps to the committee.

Addenda discussion: There were a few additions, highlighted in yellow. The most important was the phrase about coming into contact with someone with Covid 19 within 2 weeks prior to being on the UCN premises. It was agreed that the procedures already presented by Brian and Dan would be listed as the return to church Rules.

We have 3 documents: one for renters, one for committees, and one for Al-Anon. Jean W will mail the one for Art Oasis to that group. Al-Anon participants will hear from Leigh. Lyn has sent the list of responsibilities and info to committee chairs.

Jackee will speak with Anna Rychner about her group meeting at church. She will supervise the group since it is under the auspices of RE.

Leigh will send the most current addenda & waivers to Lyn to copy (25 copies needed). Except for Al -Anon, Lyn will keep waivers in the office.

Leigh will devise attendance spreadsheets for renters and committees, and send them to Lyn to copy. Al-Anon's spreadsheet is kept separate to insure confidentiality.

Webmaster Andrew Smith wants to include reopening information on the website to answer questions people have. It was suggested to include the Rules and minutes already approved so people know who to go to with questions. Anything posted on the website should be sent in advance to Dan Lusk so there is some control on what is used. Brian B suggested including the map he is revising, and he will send it to Dan. Leigh will let Andrew know that the committee appreciates his generous offer.

Committees/groups interested in meeting at church at this point: Pastoral Care and possibly the Book Club.

Committees planning to continue meeting via ZOOM: Building, Worship, Social Justice, Membership. The LB retreat will be conducted via ZOOM on August 1.

Next Meeting: Sunday, June 28 at noon via ZOOM.

Respectfully submitted: Pat Mumm-Lovely