

MINUTES – UCN BUILDING REOPENING SUB-COMMITTEE MEETING
July 26, 2020 – Noon via ZOOM

Attending: Peter Blain, Brian Bunzel, Leigh Hoftiezer, Dean Johnson, Rev. Tony Larsen, Brian Monroe, Pat Mumm-Lovely, Jackee Orozco, Jean Woodmansee

Unavailable: Janet Jensen

Leigh welcomed the Reopening Subcommittee. After check-in Leigh read Chalice Lighting Opening Words by Barbara Rohde, as submitted by Janet Jensen.

The minutes of the June 28th meeting were approved as presented.

Janet Jensen reported earlier to Leigh that the Reopening webpage is correct and up to date.

Review of practical meeting experiences: The Art Oasis group met twice this month. People were cooperative about sticking to the safety guidelines. Jean reminded them of the importance of doing things in a controlled manner, as for example one person at a time in the closet, and each person getting her own supplies. Jean will take cleaning rags home in a plastic bag after meetings and wash them. When Jean leaves for her winter home in AZ Brian B will take over cleaning them.

AI Anon group: Leigh asked one person to replace a face shield with a mask, and another to pull up the mask over the nose. Volunteers will clean up after meetings and get signed waivers to Leigh. There are two AI Anon meetings – one virtual, and one in person.

Dan will ask Lyn to let us know if groups led by Stephanie Keiselhorst, Karen Ringlien, or any others have been meeting at the church. Anna Rychner's group meets at her home on the back porch.

Cleaning Procedures: The check list of cleaning instructions was reviewed. Jean will put the list in plastic for every meeting and keep it on the host table. Pete suggested that Lyn examine the check list after every meeting and then throw it away. Dan will ask Lyn to do that.

Making indoor air safer: Leigh ordered filters for the HEPA cylinders. Brian will order a small HEPA air cleaner for Lyn's office (approximately \$75).

Ideally air cleaner HEPA filters should have a MERV-13 rating. Filters have tabs for picking up and disposing of safely. The best chances of neutralizing transmission of the coronavirus are through air exchange and ventilation of rooms by opening windows when possible to create air flow – in combination with the HEPA filters. Jackee raised a concern about security when at some point meetings resume in the sanctuary - if front and back doors are opened for air flow. This is a concern the security committee should look into. Any opening of the sanctuary should be first approved by our committee and the security committee.

UV light filters in HVAC systems can kill microorganisms, including some viruses.

Dan reviewed Southeastern WI Threat Analysis Center (STAC) statistics on the number of reported cases of Covid-19 from July 15 – July 22. The positive case rates are not leveling off, but are instead climbing.

Dean got another (2nd) thermometer for testing people coming into the building.

Brian B shared information on how the virus spreads through the air.

August 11 partisan primary voting at UCN: Question -- Should voters abide by our rules for entering the building? Pete: Let the city set its own rules. Our responsibility is to clean after. Brian B will get disposable masks for voters to use if they need them, and will place them in the outdoor bins. Signs will politely suggest masks be worn. Mequon requires poll workers to wear masks. Dan will prepare the lower level so people will stay within certain areas. The elevator, kitchen, and certain other parts of the building will be marked as off limits. Open windows and turn on the AC during voting. Dan will clean the rooms after voting finishes up.

Brian B: There is a business that checks if a building is infected with the virus. He'll look into it.

Dan: Enviral Tech company charges \$200/week for checking a building. More info to come.

Dean will contact those who have scheduled an October wedding in the sanctuary to let them know the committee asks them not to go forward with it.

Poul Sandersen's request for having a concert at church was also turned down because of Covid-related concerns.

Next meeting: Sunday, August 30, 2020 at 2:00 PM – ZOOM.

Respectfully submitted: Pat Mumm-Lovely